



NATIONAL TENANT NETWORK



REPRESENT YOUR CLIENTS WITH COMPLETE CONFIDENCE

FULL SERVICE TENANT SCREENING
WITH JHO COMPLIANCE

**REALTOR REVIEWED
& APPROVED**

Let National Tenant Network's Experts take care of resident screening for you. We're committed to helping you convert top applicants quickly and convert marginal applicants with more confidence.

Compared to other's instant screening, which invariably leaves out important information, our hands-on review of both eviction and criminal records. (**JHO compliant in Cook County**), will give you the very best results. Although instant screening sounds appealing, the reality in tenant screening is that an eyes on approach provides the most complete information.

NTN's Quality Assurance team are staffed in Lombard, IL and are industry experts in tenant screening.

Invite Your Applicants. Invite applicants to apply with a custom link sent through email or clicking on the APPLY NOW link on your website.

Applicants Apply and Pay Securely Online. Your applicants complete the application online and pay a \$50 processing fee with credit or debit card. *No need for you to handle cash, or meet with applicants for fees.*

Applicants Upload Supporting Documents. Through your customized upload center, applicants upload ID's, check stubs and additional required documentation from their desktop or mobile.

Our QA Team Screens & Reviews. With eyes on quality assurance, we will process a credit, eviction and criminal search, with a JHO compliant process in Cook County.

You and Your Client Make the Rental Decision. You are provided a password protected link to the complete applicant file for the rental decision and long-term record keeping.

Want to talk over the results? NTN's staff is here for you and has helped thousands of clients make smarter leasing decisions. **You always keep the final decision and pay NOTHING for reports provided!**

Visit <https://ntn-chicago.com>



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Get Started Today!

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Which reports will you receive?

You will receive a full applicant package including our **DecisionPoint® credit health and eviction search, Social Security trace, OFAC, and Multistate Criminal**. You will also receive the supporting information uploaded by your applicant, such as **pay stubs, driver's license or ID, and bank statements**. The DecisionPoint® report does not generate a FICO score but is based on an Experian credit report. Our team of experts process the data and provide an easy to interpret credit health score of 0-100, assessing the likelihood of the applicant fulfilling their lease obligation.

NTN subscribers who wish to have a full FICO scored credit report from TransUnion in addition to NTN's DecisionPoint® report will have an additional onsite inspection fee of \$75. The inspection will need to be scheduled in advance. You are required to have a locking office, crosscut shredder, locking cabinets and security protected computers used for work.

Does it cost more to comply with the Just Housing Ordinance (JHO) for Cook County Properties?

NO. We understand the complexities of staying compliant with many local governments and are here for you. Our screening process is bifurcated; our criminal reports and review processes are thorough and will keep you in compliance with the ordinance. *

How does my applicant get the link to apply?

After establishing your unique SecureApp® account, we will provide you with a preformatted email that directs your applicants to the application and the upload center.

How will I know when an applicant has submitted and online application?

You will be emailed at every step of the way, including the moment an online application has been received. Do not want excess emails? We can turn off much of the communication and only give you what you want. **(Realtor Preferred!)**

How are co-applicants and cosigners handled?

Co-Applicants and Co-Signers, if invited by the applicant are screened and scored simultaneously and a recommendation is made for the group and individually. To obtain a group report, both applicants must complete the application before either can be scored.

Can I customize the online application?

You can! The NTN team can provide a recommended format, and you can include additional standard questions for your applicants such as questions about bank accounts, autos, pets, etc.

What if the applicant cannot pay online?

With your NTN account, you can still take paper applications. As a Full Service subscriber, simply forward the application to our staff for processing, collect the application fee directly from the applicant, and we will bill you.

What does it cost?

There is a nominal one-time set up fee of \$50 to establish your online application and upload center. The \$50 application fee, paid by your applicant, covers any screening reports, communications, document upload, and information compiling, all of which is sent back to you for your decision.

Who approves or denies the applicant?

You do! NTN is an extension of your team that simply organizes data, processes screening reports, and communicates throughout the process. You and your client will always have complete control over decisions based on the applicant's data.

How long does it take?

Reports are run and quality checked within 24 hours of receiving the online application M-F. When your applicant uploads all required documentation, you will have a completed package within the same time period.**

Have a Website?

For subscribers with a website and who post vacant units, we can create a link to allow applicants to "apply" and "upload" allowing you to enhance your image with your clients and make it easier than ever for applicants to apply with you!

How do I become an NTN subscriber?

The process is simple. Visit <https://ntn-chicago.com> and select Join Our Network. By entering the zip code of a property you manage or represent for a client, you will see our menu of services. The Full Service program we have described here comes with everything you need to establish and create a consistent, objective screening process that evaluates tenant performance and credit history. Rental recommendations backed by current data give you the knowledge to make decisions quickly and confidently. All our tools have been designed to ensure that your tenant evaluation process is compliant with Fair Housing Laws. **The subscriber set up will take you a few minutes and you will pay a one-time fee of \$50 via online checkout.** In addition to the information provided online, we will reach out directly to obtain additional information we may need to complete your signup.

Is there live local customer service?

Yes! 630-889-6030 M-F 9am-4pm.

* In compliance with the Cook County's Just Housing Ordinance, (JHO), only credit and eviction screening will be completed by our office initially. If you prequalify the applicant, you will initiate by contacting us the second phase of screening, the criminal background check, after notifying the applicant of their preapproval.

** NTN will encourage applicants to upload all required documentation. Even if the information is incomplete, you will receive the report no later than 24 hours after receiving the application. It is understood that NTN will not continue requesting additional information for longer than 2 business days.